

OPTUM HEALTH SAVINGS ACCOUNT (HSA) ONLINE TOOLS

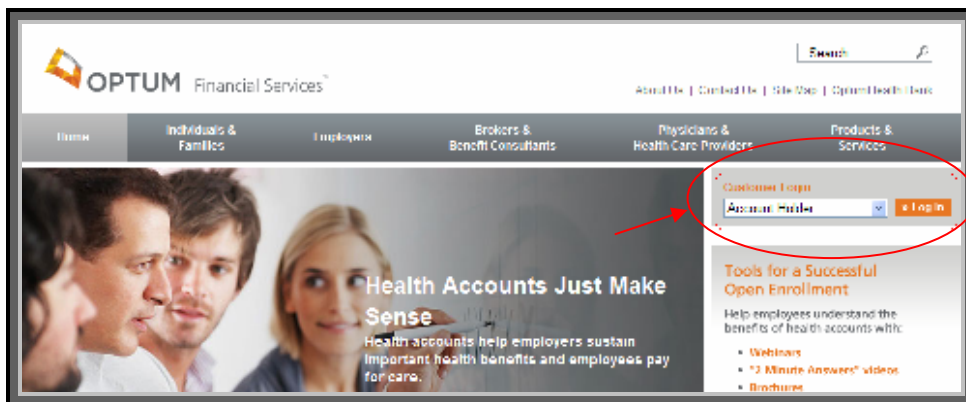
Getting Started

The following steps outline how to access your **Optum Health Savings Account (HSA)**.

Begin at this site:

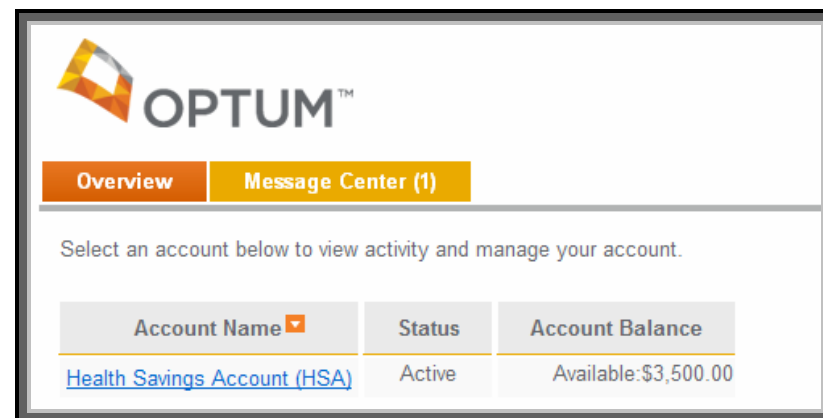
<http://www.optumhealthfinancial.com/>

1. On the right-hand panel, choose “**Account Holder**” from the Customer Login drop-down, and click “Log in”.

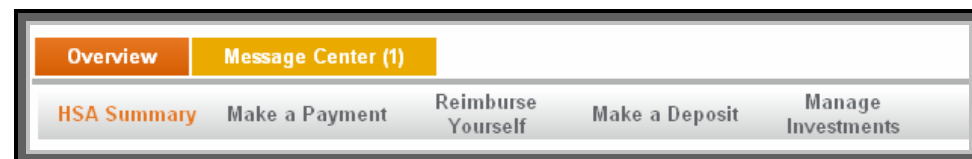


2. If you’ve already set up a log in, move forward, using the “**Trouble with login**” section for difficulties. If this is your first visit, please use the “**Register now**” link.

3. The summary screen will provide you with the available spending balance on your account.



4. Click on the Account Name in order to take action on your account. The new page header will appear with your options.



“**Make a Payment**” allows you to cut a check from your account and have it sent directly to your provider.

“**Reimburse Yourself**” allows you to pay yourself back if you’ve used another form of payment for an eligible service.

“**Make a Deposit**” permits you to contribute to your account outside of the payroll process.

“**Manage Investments**” opens up the opportunity to invest in mutual funds once you reach a balance of at least \$2,000 in your account.

For Additional Information

Visit www.bouldercolorado.gov/benefits for additional information on the HSA through the FAQs, Benefits Guide, and Plan Documents.